

# Whom to Contact: PS – 4

## Classroom Experience

*Academic or schedule questions*  
*Struggling with a concept*  
*Help staying focused in class*  
*Regularly exhausted*  
*Haven't found a place of belonging*  
*Peer group concerns*  
*Noteworthy achievement to share*



Parent/guardian should speak with homeroom teacher



If unresolved with the homeroom teacher, parent/guardian should speak to division head or dean of students

## Getting Involved

*Volunteering*  
*Finding gently used uniforms (Saints' Closet)*  
*Parent/family events*  
*School culture question*



Parent/guardian should contact Parents' Association Grade Level Rep (GLR) or Divisional Rep



If PA rep does not know answer, parent/guardian should contact divisional office

## Illness & COVID

*Student/family member has symptoms*  
*Positive COVID test*  
*Health concerns*  
*Required health forms*



Parent/guardian should consult the Illness Toolkit



If unresolved parent/guardian should contact School Nurse Lisa Moore: lmoore@stab.org

## Business/Finance

*Financial Aid*  
*Tuition*  
*Student Account*  
*Meal Plan*



Parent/guardian should contact the business office at [studentaccounts@stab.org](mailto:studentaccounts@stab.org)



If unresolved parent/guardian should contact Chief Operating and Financial Officer (COFO) Sally Woods: swoods@stab.org

## Enrollment

*Relocating*  
*Considering another school*  
*Introducing a prospective family to St. Anne's-Belfield*



Parent/guardian should first communicate with homeroom teacher



Homeroom teacher will connect parent/guardian with appropriate School representatives

## Divisional Offices

PS – 4 Attendance: (434) 295 - 0106 or [lvattendance@stab.org](mailto:lvattendance@stab.org)

Asst. Director: Amanda Zepp: [azepp@stab.org](mailto:azepp@stab.org)